




Make Your Personal Online Banking *More Personal*

Our updated online banking has new features that allow you to make your access more personal – allowing you to give accounts nicknames, appear only when you want them and in what order you want them to appear.


Nicknames

Account numbers can be long and hard to remember. Make life easier by giving each Solvay Bank Account a **Nickname**, so you can quickly identify it throughout the online banking service. When you specify a nickname for an account, it will appear on every page that would otherwise display the account number.

1. From the Home page, click the  **Edit Accounts** link. The account list refreshes, replacing balance information with editing controls.
2. In the first column, replace the current text with the new account nickname.
3. Click the **Save** button. The account list refreshes, replacing the display controls with the balance information for the selected accounts.

Hide or Show Accounts

To help you manage just the accounts you use every day, you can hide accounts from view and then show them just when you need them.




1. From the Home page, click the  **Edit Accounts** link. The account list refreshes, replacing balance information with editing controls.
2. Do either of the following:
 - For frequently used accounts: Select the **Show on home** check box for each account to be shown on the Home page.
 - For infrequently used accounts: Clear the **Show on home** check box for each account that you want to hide on the Home page.
3. Click the **Save** button. The online banking service hides the accounts on the Home page and displays them last on all other account lists.

NOTE: *Temporarily display account information for hidden accounts*

On the Home page, click the **Show all accounts**  button. All accounts appear, regardless of whether you have designated them as hidden.

Reorder Accounts

You can change the order your accounts appear within online banking by moving accounts up or down.

1. From the Home page, click the  **Edit Accounts** link. The account list refreshes, replacing balance information with editing controls.
2. For each account that you want to move, click the Move  button to move the account higher on the display list, or click the Move  button to move the account lower.
3. Click the **Save** button. The account list refreshes, replacing editing controls with the reordered balance information. All listings of accounts will reflect your changes.