



Direct Deposit Request

Please accept this letter as notification that I have established a new checking and/or savings account at Solvay Bank. I would like my paycheck to be automatically deposited to my Solvay Bank account according to the instructions below.

TO: PAYROLL DEPARTMENT

Employer/Company Name: _____

From: _____

SUBJECT: PAYROLL DIRECT DEPOSIT

- Establish Direct Deposit
- Change my existing Direct Deposit

Deposit Instructions:

Deposit entire amount to Checking Account No.: _____

OR

Deposit \$_____ to Savings Account No.: _____

AND the remainder to Checking Account No.: _____

NOTE: Please attach a voided check to this request.

Solvay Bank Routing Number: 021309735

I authorize:

- The listed employer/company to change deposits of my funds to my Solvay Bank checking and/or savings account
- Solvay Bank to credit fund to my account(s)
- This authorization to remain in effect until I send written notice of change or cancellation

Signature: _____ Date: _____